

Automated Communications Exchange System (ACES)

New Release Notes

February 29, 2004

On Sunday, February 29, 2004, a new release of ACES was implemented. This release has corrected previously identified errors and includes system enhancements. The following is a list of changes that will be reflected in ACES on Monday, March 1, 2004.

ONLINE "HELP" FILE

The links to the proper "Help" screens when you click the **[Screen Help]** hyperlink have been corrected, so that they now access the proper screen while you are using the application.

PARTICIPANT INQUIRY

- **Multiple Active Appointments**

When a participant has multiple active appointments, the default is the most recent active appointment. It is highlighted and at the top of the active appointments list.

- **Party Rate**

For certain Social Security Numbers, the party rate code had been populating incorrectly on the Subscriber tab. This has been corrected and now matches the party rate on the Enrollment tab.

When deleting a Domestic Partner, the Domestic Partner Child on the account will be automatically deleted. The Subscriber and Enrollment tabs were showing the incorrect party rate after this type of transaction and has been fixed.

- **Duplicate Deduction Rows**

Duplicate rows for single adjustments were displaying in the Deduction tab. This has been fixed to display only once for any retroactive adjustment.

- **Residential Address**

Previously, if a participant had a residential address (not mailing), the address fields would be blank. Now the screens will reflect the address in priority order of mailing then residential.

USER ACCOUNT MAINTENANCE

- **Alphabetical Sort**

The alphabetical sort on the Agency User Accounts page now sorts by last name then first name.

- **Account Status Displaying Users in Pending Area**

Users no longer appear in the Pending area if the only action was to check their status.

- **Additional Email Field**

An additional email field has been added to Add and Modify screens to verify the email address. The email fields have also been expanded to accept a maximum of 55 characters.

- **Cancel Button Added to User Application Access Maintenance Page**

When viewing the access of a user, there is no means of a way out of the page without saving. A cancel button has been added which returns the user to the previous modify page.

- **Additional Text Information Included on Email Confirmation Notice**

The email confirmation sent to Account Administrators regarding User Account Maintenance updates now include the following: "However, modifications made to user accounts will not be viewable in ACES until the next business day."

INTERNET FORMS

View/Manage Batch

- **View/Manage Batch Print Preview**

When selecting multiple transactions for printing in Print Preview, the transaction report header information (batch number, date, and User ID) now appears on every transaction.

For multiple pages in Print Preview to paginate properly when printing, please use the following top and bottom margins: Internet Explorer browser-top: .75", bottom: .75" and Netscape 7.x browser-top: 1.0", bottom: 1.0".

New Enrollment

- **Removal of Agency Employee ID Field**

In the Participant Demographics area in New Enrollment and Participant Change, the Agency Employee ID field has been removed.

New COBRA Enrollment

- **COBRA Changes**

The New COBRA Enrollment icon has been moved to the Health folder.

On a New COBRA Enrollment for an employee (Reason Codes 131, 132, 137, and 138), the Eligibility Basis field now defaults to COBRA Qual Subscriber.

Participant Change

- **Removal of Agency Employee ID Field**

In the Participant Demographics area in New Enrollment and Participant Change, the Agency Employee ID field has been removed.

- **Death Date**

The death date fields have been removed from Participant Change and Change Dependent Demographics. To report the death of an employee, please call (888) CalPERS (225-7377).

Health

- **Undeliverable Addresses**

New Health Enrollment and Change Plan transactions will fall to Manual Correction with the error message, "Mailing Zip is required as of current date" if the member's address on COMET has been identified as an undeliverable address. Once CalPERS staff updates the correct address, the transaction will be applied to the system.

Dependent

- **Death Date**

The death date fields have been removed from Participant Change and Change Dependent Demographics. To report the death of a dependent, please process a Delete Dependent with a Reason Code 300.

PUBLIC AGENCY BILLING

The Premium column in the Participant Report and Participant Status Change Report has been expanded from 9 to 11 characters to accommodate adjustments up to \$9,999,999.00.